

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION
STORM WATER INSPECTION REPORT
FOR RESIDENTIAL PROPERTIES (PROPERTY MANAGEMENT/EXCESS LAND)
RW 11-15 SW (Rev. 6/2005)

I. PROPERTY INFORMATION

1. TENANCY NO.		2. ADDRESS/LOCATION OF PROPERTY	
3. CITY		STATE CA	4. ZIP CODE
5. AREA / SQ FT			
6. TENANT CONTACT (NAME)	7. MAILING ADDRESS		8. CONTACT PHONE #
9. LEASE START DATE		10. LEASE EXPIRATION DATE	
11. PROPERTY TYPE - <input type="checkbox"/> SINGLE FAMILY DWELLING <input type="checkbox"/> MULTI-FAMILY DWELLING <input type="checkbox"/> MOBILE HOME			
12. ENTITY RESPONSIBLE FOR STORM WATER DRAINAGE SYSTEM (e.g. County of/City of/Caltrans) _____			

II. ACTIVITY / BMP ASSESSMENT: Note outdoor activities conducted and BMPs implemented.

Photos ☐ Yes ☐ No Number of Photos _____

Activities – Check each activity present at the site.	BMP			IMPLEMENTATION EFFECTIVENESS	
	Yes	No	N/A	Satisfactory	Needs Improvement
<input type="checkbox"/> Vehicle Washing. 1. Is vehicle washing performed over a pervious surface (lawns, gravel)? 2. Is vehicle wash water contained on the property to minimize pollutants from entering the storm water streams? 3. Is wash water run-off allowed to enter the storm water system? 4. Is water turned off when not actively washing down vehicle? 5. Are degreasing activities conducted off-site at a facility set up for such activity? 6. Are safer alternative soaps and cleaners in use?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
<input type="checkbox"/> Vehicle Maintenance. 1. Is vehicle maintenance performed under a cover to reduce exposure of materials to rain? (Circle covering type used) Garage Carport Canopy Other 2. Is the vehicle maintenance area kept relatively free of staining (oil, grease, etc.)? 3. Are drip pans and containers used in areas where drips or leaks may occur? 4. Are used oil and oil filters, antifreeze, batteries, fluids, etc. properly stored?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
<input type="checkbox"/> Parking Areas. 1. Are parking areas adequately maintained (significant cracking, deterioration)? 2. Are parking areas kept free of trash and litter? 3. Are parking areas swept or vacuumed regularly and is wash down prohibited unless wash water is contained and disposed of properly? 4. Are parking areas kept relatively free of staining (oil, grease, paint, etc.)?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
<input type="checkbox"/> Landscape Maintenance. 1. Are non-vegetated surfaces covered to prevent erosion? 2. Are pesticides and fertilizers used only as needed and stored properly? 3. Are areas swept regularly and is wash down by hosing prohibited unless wash water is contained and disposed of properly? 4. Are landscape clippings collected and disposed of properly? 5. Are irrigation systems designed to prevent runoff?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		

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Activities – Check each activity present at the site.	BMP			IMPLEMENTATION EFFECTIVENESS	
	Yes	No	N/A	Satisfactory	Needs Improvement
<input type="checkbox"/> Outdoor Storage of Materials. 1. Are covers used to protect all potential sources of pollution stored outside? Circle covering type used) Plastic Roof Canopy Other 2. Are hazardous materials stored in properly designed containers? 3. Are paved areas kept relatively free of staining (oil, grease, paint, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Waste Handling and Disposal. 1. Are wastes segregated and separated? 2. Are waste materials recycled whenever possible? 3. Are animal wastes properly handled? 4. Is trash storage area designed to prevent storm water runoff? 5. Are waste dumpsters/trash cans covered?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
<input type="checkbox"/> Cleaning Patios, Walkways, Driveways. 1. Are areas swept regularly and is wash down by hosing prohibited unless wash water is contained and disposed of properly? 2. Is wash water run-off allowed to enter the storm water system?	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
<input type="checkbox"/> Swimming Pools and Spas. 1. Is excess pool water discharged to the sanitary sewer? 2. Is pool filter wash water discharged in a permeable area or into the sanitary sewer? 3. Are pool chemicals used, stored and disposed of properly?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
<input type="checkbox"/> Building Maintenance. 1. Are materials used for cleaning and maintenance (cleansers, bleach, etc.) stored properly? 2. Are safer alternative products used whenever possible? 3. Are areas swept regularly and is wash down by hosing prohibited unless wash water is contained? 4. Is household hazardous waste recycled or disposed of properly?	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
<input type="checkbox"/> Illicit Connections/Illegal Discharges. 1. Are any illicit connections present? 2. Is illegal dumping or uncontrolled spillage/discharge occurring?	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		

SATISFACTORY: BMPs (including source control BMPs) used and effective.

NEEDS IMPROVEMENT: No BMPs used and storm water pollution likely/Some BMPs used but not effective/Structural BMPs necessary to improve pollution prevention. *Provide Comments Below*

III. BMP ASSESSMENT

13. Observations/Comments: _____

Corrective Action/Due Date: _____

14. Observations/Comments: _____

Corrective Action/Due Date: _____

15. Observations/Comments: _____

Corrective Action/Due Date: _____

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- IV. 16. NON-STORMWATER DISCHARGES: ☐ None observed / no evidence of / no sources noted
☐ Sources observed, but BMPs in place
☐ Sources observed, no BMPs in place, but no discharge
☐ Observed discharges / evidence of discharges / no BMPs

Report any observed illicit connections and illegal/unknown discharges to Headquarters Right-of-Way and the District NPDES Storm Water Coordinator.

V. STORM WATER EDUCATION AND OUTREACH MATERIALS

- | | | |
|---|-----------------------------|------------------------------|
| 17. HAVE TENANTS RECEIVED GENERAL TRAINING FOR MANAGING RUNOFF FROM SITE? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| HAVE STORM WATER EDUCATION AND OUTREACH MATERIALS BEEN RECEIVED BY THE TENANTS? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |

VI. CONCLUSIONS

18. COMMENTS / RECOMMENDATIONS (Describe any non-storm water discharges, unsatisfactory conditions or work needed):

19. CORRECTIVE ACTIONS

- ☐ NONE ☐ CORRECT DEFICIENCIES NOTED ABOVE IN TIME FRAME INDICATED.
- ☐ FACILITY BMP INFORMATION PROVIDED
- FOLLOW UP INSPECTION REQUIRED? ☐ NO ☐ YES
☐ YES, WITHIN 30 DAYS AFTER _____ ☐ YES, TO BE SCHEDULED WITHIN NORMAL FREQUENCY

VII. INSPECTION INFORMATION

- | | | |
|------------------------------|------------------------|------------------------|
| 20. INSPECTOR NAME (Printed) | 21. DATE OF INSPECTION | 22. TIME OF INSPECTION |
|------------------------------|------------------------|------------------------|

INSPECTOR SIGNATURE

23. REASON FOR INSPECTION: ☐ Initial ☐ Scheduled ☐ Follow up ☐ Response to Complaint

NAME OF TENANT(S) ACCOMPANYING INSPECTOR

1. _____
2. _____

SIGNATURE(S) - TENANT RECEIVED FORM

1. _____
2. _____

NAME(S) OF OTHERS ACCOMPANYING INSPECTOR (IF ANY)

1. _____
2. _____

FIELD OBSERVATIONS

HELPFUL HINTS FOR STORM WATER INSPECTIONS

AREAS AND ACTIVITIES WITH POTENTIAL TO SPILL HAZARDOUS FLUIDS

- SPILL KITS AVAILABLE IF NEEDED
- SPILL RESPONSE AGENCY PHONE NUMBERS CLEARLY POSTED
- MATERIAL SAFETY DATA SHEETS AVAILABLE FOR PRODUCTS

VEHICLE WASHING

- VEHICLES WASHED IN DESIGNATED AREA
- VEHICLE WASHED OVER PERVIOUS SURFACE TO PREVENT DISCHARGES TO STORM DRAIN
- SAFER ALTERNATIVE PRODUCTS IN USE
- WATER TURNED OFF WHEN NOT ACTIVELY WASHING VEHICLE

VEHICLE MAINTENANCE

- VEHICLE MAINTENANCE AND REPAIR OCCURS INDOORS OR UNDER CANOPY
- DRIP PANS AVAILABLE
- STAINS OR OTHER SIGNS OF POLLUTANTS NOT OBSERVED
- USED OIL AND OIL FILTERS, ANTIFREEZE, BATTERIES, FLUIDS, ETC. STORED PROPERLY
- SPILLS OR LEAKS SPOT CLEANED AS NEEDED

PARKING AREAS

- PARKING AREAS FREE OF SIGNIFICANT CRACKING, DETERIORATION
- PAVED AREAS SWEEPED DOWN AND NOT HOSED OFF
- TRASH AND LITTER REMOVED FREQUENTLY
- SPILLS OR LEAKS SPOT CLEANED AS NEEDED

LANDSCAPE MAINTENANCE

- SOIL EROSION NOT OBSERVED
- GROUNDS FREE OF LITTER
- PAVED AREAS SWEEPED DOWN AND NOT HOSED OFF
- IRRIGATION SYSTEMS DESIGNED TO PREVENT RUN-OFF
- USE OF PESTICIDES AND FERTILIZERS ONLY AS NEEDED

OUTDOOR STORAGE OF MATERIALS

- HAZARDOUS MATERIALS LABELED, COVERED, AND CONTAINED
- STORAGE AREA COVERED AND FREE OF LITTER
- GENERAL GOOD HOUSEKEEPING OBSERVED

WASTE HANDLING AND DISPOSAL

- WASTE MATERIALS BEING RECYCLED
- WASTE CONTAINERS COVERED TO PREVENT STORMWATER RUN-OFF/RUN-ON
- AREA SWEEPED DOWN ON REGULAR BASIS
- AREA FREE OF STAINS OR OTHER SIGNS OF POLLUTANTS GOING INTO STORM DRAIN SYSTEM
- WASTE CONTAINERS IN GOOD CONDITION FREE FROM LEAKS
- GENERAL GOOD HOUSEKEEPING OBSERVED

CLEANING PATIOS, WALKWAYS, DRIVEWAYS

- PAVED AREAS SWEEPED DOWN AND NOT HOSED OFF
- TRASH AND LITTER REMOVED FREQUENTLY
- SPILLS OR LEAKS SPOT CLEANED AS NEEDED

SWIMMING POOLS AND SPAS

- EXCESS POOL WATER DISCHARGED TO SANITARY SEWER
- POOL FILTERS WASHED OVER PERMEABLE SURFACES
- POOL CHEMICALS LABELED, COVERED, AND CONTAINED

BUILDING MAINTENANCE

- BUILDING/IMPROVEMENT MATERIALS PROPERLY STORED
- DUST AND PARTICULATES SWEEPED UP AND PLACED IN WASTE CAN
- HOUSEHOLD HAZARDOUS WASTE RECYCLED OR DISPOSED OF PROPERLY
- PAVED AREAS SWEEPED DOWN AND NOT HOSED OFF
- SAFER ALTERNATIVE PRODUCTS IN USE

STORMWATER EDUCATION AND OUTREACH

- ACTIVITY APPLICABLE BMP TIP SHEETS AVAILABLE
- STORM WATER EDUCATIONAL AND OUTREACH MATERIALS AVAILABLE

ILLICIT CONNECTIONS / ILLEGAL DISCHARGES

- SIGNS OF ILLICIT CONNECTIONS TO STORMWATER CONVEYANCE SYSTEM(S)
- SIGNS OF ILLEGAL/UNKNOWN DISCHARGE OBSERVED GOING FROM THE LEASE PREMISES ONTO ADJACENT PROPERTY OR INTO THE STREET
- SIGNS OF ILLEGAL/OR UNKNOWN DISCHARGE OBSERVED COMING FROM ADJACENT PROPERTY ONTO THE LEASE PREMISES
- STAINED PAVEMENT IN AREAS NEAR OR SURROUNDING CATCH BASIN OR STORM WATER OUTFALL